

LEOMINSTER PUBLIC LIBRARY

WWW.LEOMINSTERLIBRARY.ORG

MISSION

The Leominster Public Library is a service organization which provides information in various formats free to the residents of Leominster and the surrounding communities. The purpose of the public library is (1) to provide information, materials, programs, technology, systems, facilities, and services which are most wanted by the residents of our service area; (2) to provide safe, easy, and convenient access to these services and (3) to actively work to raise awareness and promote our services to the community and organizations within our service area.

BOARD OF TRUSTEES

Robert Allen
Chairman
Term Expires: 4-15-06

Gilbert Tremblay
Vice-Chairman
Term Expires: 4-15-07

Nancy Hicks
Secretary
Term Expires: 4-15-05

Carol Millette
Term Expires: 4-15-07

Robert Salvatore
Term Expires: 4-15-06

Jeanne Zephir
Term Expires: 4-15-05

SERVICE HIGHLIGHTS

To the Honorable Mayor and Members of the City Council:

I herewith submit the Annual Report of the Leominster Public Library for the fiscal year July 1, 2003 to June 30, 2004:

- Offered 3,301 hours of service, during which 181,127 patrons used the library
- Loaned 303,200 books, audiocassettes, video cassettes, DVDs, compact discs, art prints, museum passes, and science kits
- Answered 25,102 information/reference questions in-person, by telephone and via the Internet
- Presented 390 programs attended by 14,165 residents of all ages
- Processed 13,821 network transfers & interlibrary loans for Leominster Library patrons
- Provided 26,556 sessions of public computer use
- Provided full library service to 22,392 registered Leominster residents
- Utilized 1,190 hours of volunteer assistance
- Added 9,230 new items to the library's collection
- Booked the library's only meeting room 737 times for community groups and library programs

On September 8, 2003, the Leominster City Council voted unanimously to borrow \$7.8M to construct, equip, and furnish the expansion and renovation of the public library. The newly expanded library is slated to open in 2006, just in time to celebrate 150 years of public library service to the community.



Artist rendering of proposed Pearl Street entrance

Building Committee hired Beacon Architectural Associates in partnership with Adams & Smith LCC for library's \$10.8M expansion and renovation project

A record 1,128 people visited the library on Monday, July 7, 2003!

MUNICIPAL BUDGET AND STAFFING SUMMARY DATA

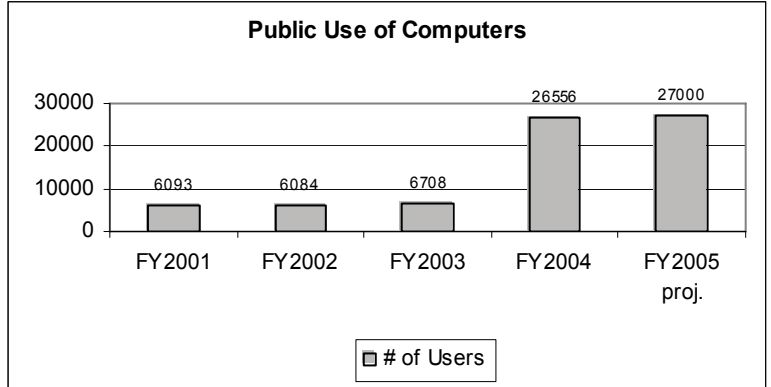
Fiscal Year	Budgeted Staffing	Adopted Budget	Percentage Increase
F.Y. 2005	19 FTE	\$852,627	2.6%
F.Y. 2004	19 FTE	\$831,126	1.5%
F.Y. 2003	20 FTE	\$818,384	2.0%
F.Y. 2002	20 FTE	\$801,645	7.3%

ACCOMPLISHMENTS

- 33% increase in circulation since FY01.
- Received first \$906,432 state construction grant payment.
- Awarded \$10,000 LSTA Customer Service grant.
- Doubled number of public access computers.
- Awarded MA Foundation for the Humanities Grant for Adult Book Discussion Group.
- Awarded \$475.00 Arts Lottery Grant for finale to year-long cooperative Family Fun Nights program presented in cooperation with Project Apples..
- Continued to participate with area organizations and agencies in DOE/Verizon community literacy grant entitled *Literacy for Liberty*
- Continued to work cooperatively with Recreation Dept. to incorporate library's summer reading program with Recreation Dept. playground program.
- Partnered with the National Plastics Center and Museum in presenting a preview of the PBS film *Tupperware!*.
- Young Adult Services Coordinator invited to speak at national Public Library Association Conference in Seattle.
- Held public volunteer reception honoring 10 long-time library volunteers.

AN AVERAGE OF 3,500 PEOPLE VISIT THE LIBRARY WEEKLY

Public Access Computers



The demand for public computers continues to increase dramatically, and remains one of the library's most popular services. This fiscal year the library implemented PC Reservation software, and for the first time was able to accurately track the number of computer uses by the public on both the one-hour and express computers. The average public computer session is 31 minutes.

LIBRARY BUILDING COMMITTEE

The Mayor submitted and the City Council approved the following members to the Library's Building Committee:

James Andrews, Mark Bodanza, Susan Chailfoux, John McLaughlin, Carol Millette, Susan Shelton, and Gilbert Tremblay.

The Committee elected the following officers:

Mark Bodanza, Chairman
John McLaughlin, Vice-Chairman/Chairman of Finance
Gilbert Tremblay, Secretary

FY04 Total Library Operating Income

Municipal	\$831,126
State Aid	\$ 51,065
Trust Funds	\$ 8,874
Monetary Gifts	\$ 11,478

Non-Recurring Income

1st construction grant payment	\$906,432
LSTA	\$ 10,000
Arts Lottery Grant	\$ 475



Preschoolers delight in the Family Fun Night performance by John McDonough of the Pumpkinickel Puppet Theatre.